



GOVERNMENT OF KERALA

GENERAL ADMINISTRATION DEPARTMENT

No.CDN5/106/2025-GAD

16-08-2025,Thiruvananthapuram

NOTIFICATION

Sub:- Selection for the post of Chairperson in Kerala Administrative Tribunal -reg.

1. **Tribunal:-** The Kerala Administrative Tribunal is a Judicial authority established in exercise of the powers conferred by sub-section (2) of section 4 of the Administrative Tribunals Act 1985, to deal with and adjudicate upon service cases of State Government Employees and Teachers of Schools owned by the State Government and also with respect to matters related to recruitment by the Kerala Public Service Commission. The Tribunal is at present having its Principal Bench and one Additional Bench at Thiruvananthapuram and a permanent Additional Bench at Ernakulam.
2. **Vacancy:-** Applications are being invited for the following anticipated vacancy.

Post	Place	Date of Vacancy
Chairperson (1 nos)	Kerala Administrative Tribunal	06/09/2025

3. **Qualification:-** The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the Tribunal (Conditions of Service) Rules, 2021.

4. **Procedure for selection:-** The Search-Cum-Selection Committee constituted under the Tribunals Reforms Act 2021 for recommending names for appointment to the said post shall scrutinise the applications with respect to suitability of application for the posts by giving due weightage to qualification and experience of candidates and shortlist candidates for conducting personal interaction. The final selection will

be done on the basis of overall evaluation of candidates done by the Committee based on the qualification, experience and personal interaction.

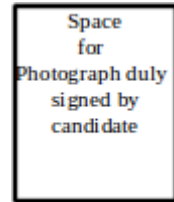
5 . Application Procedure:- Applications of eligible and willing officers are requested through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-I (ii) certificate to be furnished by the employer/ head of office/ forwarding authority as in Annexure-II (iii) clear photocopies of the up-to-date CR/APAR dossier of the officer containing CR/APARs of at least last five years duly attested by a Group A officer (iv) cadre clearance (v) integrity certificate/clearance from vigilance and disciplinary angle as in Annexure-III (vi) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years, to the following address, so as to reach this office latest by **5.00 p.m on 08/09/2025, The Secretary, General Administration Department, Government Secretariat, Thiruvananthapuram 695 001.**

6. Advertisement and prescribed Application Form can be downloaded from the following websites;

- 1) www.gad.kerala.gov.in
- 2) www.prd.kerala.gov.in
- 3) www.highcourtofkerala.nic.in
- 4) www.keralaadministrativetribunal.gov.in

7. Any application received after due date or without necessary Annexure as mentioned above will not be entertained.

K BIJU I A S
SECRETARY
Member Secretary.

Annexure -I**PROFORMA**

1. Name :
2. Date of Birth :
3. Category(SC/ST/OBC/UR) :
4. Designation/Profession :
5. Contact Details :

	Residential		Official
	Present	Permanent	
Address:			
Mobile/Phone No			
Email:			

6. Cadre/Service [Wherever applicable] :
7. Educational qualification (in reverse chronological order) :

Sl. No.	Name of University/ Equivalent Institution	Degree	Year of passing	Division/ % of marks obtained	Academic Distinction	Subject/ Specialization

--	--	--	--	--	--	--

8. Work Experience :

8A. For the experience as employee, Employment record in chronological order starting with present Employment, list in reverse:

Sl. No.	Name & address of employer (Govt./PSU/Ministry/Department/any other)	Designation, Pay or Scale of pay (Pay in Pay Matrix)*	Period of Service		Nature of work/ experience
			From	To	

*Also indicate Sl.No. in above, which is equivalent to District Judge/Additional District Judge (as applicable under the qualification) or above

8B. For the experience as Professional record in chronological order starting with present Engagement, list in reverse:

Sl. No.	Details of Profession	Period of Service		Nature of work done*
		From	To	

*Such as Administration/Service matters/Judicial or Quasi-Judicial/Criminal /Civil /Taxation /Company Affairs /Environmental matters /Finance/Accountancy /Economics /Business /Commerce /Management /Public Affairs or any other as may be applicable. Engagement with Government, if any, may be indicated.

9. Date from which drawing the:
pay scale in the grade of District
Judge/Additional District Judge
or any equivalent rank
(wherever applicable)
10. Write up on adjudicating:
experience of the applicant (200
words) [Wherever applicable]
11. Experience along with brief : Details of Such cases
write up in handling Cases
before relevant (Reported Cases/Unreported Cases)
Courts/Tribunals/[if applicable]
12. Proof of experience, including :
Enrolment/Registration No. As
an Advocate/CA etc. [For
candidates other than Govt.or
Judicial Officers]
13. Annual Income along with copy :
of latest ITR [For Candidates
other than Govt. or Judicial
Officers]
14. Write up on 05, major :
achievement (200 words each)
15. Awards/honours/Publications, if :
any
16. Affiliation with the professional :
bodies/Institutions/societies/or
any other body Including
political party
17. Additional information, if any, :
which You would like to mention

in support of the application for
the post.

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of knowledge and belief and nothing has been concealed/distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.
3. I shall not decline the appointment, if selected for appointment by the ACC.
4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the conditions mentioned at SI. No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Signature of the candidate

Place:

Date:

Annexure-II**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/ HEAD OF
OFFICE/FORWARDING AUTHORITY**

1. Certified that the particular furnished by Shri/Smt/Kum _____are correct and he/she possesses educational qualifications and experience mentioned in Annexure-I.
2. It is also certified that there is no vigilance/ disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Annexure (III).
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri/Smt/Kum _____during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR/APAR of last years (each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum _____in enclosed herewith.

Seal & Signature of the cadre controlling Authority

Annexure-III**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE
CLEARANCE IS BEING SOUGHT****(To be furnished and signed by the CVO or HOD)**

1. Name of the Officer (in full) :

2. Father's name :

3. Date of Birth :

4. Date of Retirement :

5. Date of entry into service

6. Service to which the officer belongs :
including batch /year/ cadre etc. ,

wherever applicable

7. Positions held (During ten preceding years) :

Sl. No.	Organisation (name in full)	Designation & Place of Posting	Administrative/ Nodal Ministry/ Department concerned (in case of officers of PSUs etc.)	From	To

8. Whether the officer has been placed:
on the agreed list or list of Officer of
Doubtful Integrity (if yes, details to
be given)9. Whether any allegation of:
misconduct Involving vigilance angle
was examined against the officer
during the last 10 Years and if so
with what result (*)10. Whether any punishment was:
awarded to the officer during the
last 10 years and if so, the date of

imposition and details of penalty (*)

11. Is any disciplinary/ criminal: proceedings or charge sheet pending against the officer as on date (if so, details to be furnished, including reference number, if any of the Commission)

12. Is any action contemplated against: the Officer as on date (if so, details to be furnished (*))

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter,

Date:

(NAME AND SIGNATURE)