



## GOVERNMENT OF KERALA

No.Cdn.1/68/20/GAD

General Administration(Coordination)Department  
Dated,Thiruvananthapuram, 04/11/2020

### CIRCULAR

Sub:- General Administration Department – Election to Local Self Government Institutions 2020- Ban on transfer and posting of officers and staff in Government Departments, Public Sector Undertakings, Statutory Boards and Corporations in the State- Instructions issued.

Ref:- 1) D.O Letter No. B1/33870/2020/SEC, dated 27.10.2020 of State Election Commission addressed to the Chief Secretary, Kerala.  
2) Proceedings No.B1-33870-2020-SEC, Dated 02.11.2020 from the State Election Commission.

Election to Local Self Government Institutions in the State will be held during the last months of this year. In this context State Election Commission vide proceedings referred 2 above has issued directions banning transfer & posting of Officers in Government departments, Public Sector Undertakings, Statutory Boards and Corporations in the State from 02.11.2020 till the election process in Panchayats and Municipalities is over.

Since expeditious and time-bound preparations are being made by the State Election Commission for the conduct of elections and for preparation of list of officers and staff to be drafted for duties in connection with election, the State Election Commission has asked Government to enforce a ban on transfer of officers and staff of the Government Departments, Local Self Government Institutions, Educational Institutions and other authorities in the State as may be necessary for the discharge of the functions in connection with the election.

In view of the above and in keeping with the directions contained in the proceedings read above, all heads of the Government departments, Public Sector Undertakings, Statutory Boards and Corporations in the State are directed to comply with the instructions in the proceedings of State Election Commission in letter and spirit. It is hence hereby reiterated that :

- Employee/officer under State Government Departments & Public Sector Undertakings, Statutory Boards and Corporations in the State should not be transferred from the date of issue of the Government Orders and till the completion of process of Election to Local Self Government Institutions.



- Urgent steps to be taken to fill up all the vacant posts relating to those employees/officers who are designated as Returning Officers, Assistant Returning Officers and Electoral Registration Officers before 9<sup>th</sup> November 2020.
- If any transfer is found inevitable on account of administrative exigency, prior permission of the Commission should be obtained.

By Order of the Governor,  
**DR.VISHWAS MEHTA**  
**CHIEF SECRETARY**

The Principal Secretary, Election Commission of India, Nirvachan Sadan,  
 Asoka Road, New Delhi-110 001 (With CL)

The Chief Electoral Officer and Additional Chief Secretary to Government,  
 Election Department, Thiruvananthapuram

All Additional Chief Secretaries/Principal Secretaries/Secretaries

The Secretary to Governor (with CL)

The Secretary, Kerala Legislative Assembly, Thiruvananthapuram (With CL)

The Advocate General, Eranakulam (With CL)

The Registrar, High Court of Kerala, Eranakulam (With CL)

The Secretary, Kerala Public Service Commission, Thiruvananthapuram  
 (With CL)

All District Collectors

All Heads of Departments.

The Chief Executives of all Public Sector Undertakings.

The Government owned Industrial Concerns } Through District Collectors

All Government Commercial Undertakings } concerned

All Departments in Government Secretariat including Law and Finance

(They may be requested to give necessary directions to the  
 offices under their administrative control)

The Station Director, All India Radio, Thiruvananthapuram

The Labour Commissioner, Thiruvananthapuram.

The Registrar, Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur University

The Registrar, Kerala Agriculture University, Mannuthi, Thrissur

The Registrar, Sree Sankaracharya Sanskrit University, Kalady, Aluva

The Registrar, Kerala University of Health and Allied Sciences,

Thrissur-680 596

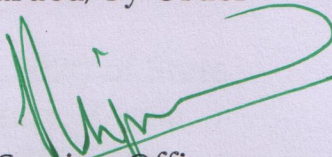
The Registrar, Kerala Veterinary & Animal Sciences University, Pookodu,  
 Wayanad

The Registrar, Kerala University of Fisheries and Ocean Studies, Panangad,  
 Kochi



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